



April 10, 2015

DIVISION MEMORANDUM
No. 213, s. 2015

NATIONAL TRAINING OF TRAINERS (NTOT) FOR GRADE 4 TEACHERS

**To: Assistant Superintendent
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary School Heads**

1. Attached is Regional Memorandum No. 214, s. 2015, entitled, “National Training of Trainers (NTOT) for Grade 4 Teachers.”
2. Traveling and other incidental expenses of participants shall be chargeable against **Regional/Division HRTD Funds**, subject to the usual accounting and auditing rules and regulations.
3. This Memorandum serves as participants’ Authority to Travel.
4. Immediate dissemination of this Memorandum is directed.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

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REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
 REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



APR 10 2015

REGIONAL MEMORANDUM

No. **214**, s. 2015

NATIONAL TRAINING OF TRAINERS (NTOT) FOR GRADE 4 TEACHERS

To : Schools Division Superintendents/OICs
 Regional Chiefs

1. To ensure the effective implementation of the K to 12 Basic Education Program, the Department of Education (DepED) through the Bureau of Elementary Education (BEE) will conduct the **National Training of Trainers (NTOT) for Grade 4 Teachers** for VisMin Cluster on the date and venues indicated below:

Date	Learning Area	Venue
April 21 to 27, 2015	English Filipino Music, Arts, Physical Education and Health (MAPEH)	Ecotech Center, Sudlon, Lahug, Cebu City
	Araling Panlipunan (AP) Edukasyon sa Pagpakatao (EsP)	Cebu Grand Hotel, Escario St., Cebu City
	Edukaskong Pantahanan at Pangkabuhayan (EPP)	Applied Nutrition Center (ANC), Banilad, Cebu City
April 19-25, 2015	Mathematics	UP-NISMED, UP Diliman, Quezon City
	Science	

2. The NTOT aims to build the capacity of trainers to conduct the Mass Training of Teachers (MTOT). The participants in this Activity are DepEd teacher-trainers and supervisors, selected and recommended by the Regional Directors (RDs). Only those who attended, and completed the NTOT shall serve as MTOT trainers.

3. For the guidance and reference of all concerned, enclosed are the following documents:
 a. Enclosure No. 1 – Registration Procedure
 b. Enclosure No. 2 – List of Participants

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; 255-4542 Field Technical Assistance Division (FTAD),
 Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
 Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
 Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
 414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
 Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

“EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat”

4. **Registration, and Check-in and out Schedule**

a. For the participants in Science and Mathematics at UP-NISMED, check-in time is 1:00 PM of April 19, 2015. Check-out time will be 12:00 PM of April 25, 2015.

b. For participants in English, Filipino, AP, MAPEH, EsP, & EPP registration and check-in time is 9:00 AM of April 21, 2015 at Ecotech Center. Check-out time will be 10:00 AM of April 27, 2015. **First meal is lunch to be served by Ecotech Center, likewise PM snacks and dinner on the same day.** Participants will be transported to the respective venue after dinner.

5. **Start of Training**

Participants are strongly advised to register at 9:00 AM on the check-in date, and should be at the Plenary Session Hall at 12:30 PM for the Opening Program. Lunch will be served at 11:00 AM.

6. **Requirements for EPP**


Participants are requested to bring their own laptop and pocket wifi/broadband stick.

7. DepED Memorandum No. 16, s. 2015 dated March 9, 2015 entitled "**Grades 4 and 10 National Training of Trainers (NTOT) and Mass Training of Teachers (MTOT)**" provides that participants, and trainers in the NTOT and the MTOT shall be entitled to **service credits** in accordance with the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003. On the other hand, non-teaching staff shall be provided with **Compensatory Time-Off (CTO)** per CSC and DBM Joint Circular No. 2, s. 2004.

8. Traveling and other incidental expenses of participants shall be charged against the Human Resource Training and Development (HRTD) Funds, to be downloaded directly to the Regional Offices for the conduct of the Training for Grade 4 Teachers, subject to the usual accounting, and auditing rules and regulations.

9. This Memorandum serves as **Authority to Travel**.

10. Immediate dissemination of this Memorandum is desired.


JULIET A. JERUTA
Director III
Officer-In-Charge



2015 NATIONAL TRAINING OF TRAINERS OF GRADE 4 TEACHERS (K TO 12 BEP)

April 12-18, 2015 Teachers' Camp, Baguio City

April 21 – 27, 2015 ECOTECH, Cebu City

REGISTRATION PROCEDURE

STEP 1 – VERIFICATION

- Check your name in the master list posted. NTOT participants are listed per region and per subject area. Take note of your class section.
- Accomplish the registration form that will be given to you by the staff-in-charge.
- Have your name verified at a designated table in the registration area. Should there be deviation from the master list, please be ready with the authority to travel bearing your name as replacement.



STEP 2 – REGISTRATION BY SUBJECT AREA

- Proceed to registration table intended for each subject area cluster.
Cluster A – Filipino/ English
Cluster B – Araling Panlipunan/ Edukasyon sa Pagpapakatao
Cluster C – Edukasyong Pantahanan at Pagkabuhayan
Cluster D – Music, Arts, PE and Health
- Return the registration form and tell the assigned staff of your class, eg. "Class A" so that you will be provided with the training ID. The IDs are color-coded as follows:
Cluster A – Yellow; Cluster B – Pink; Cluster C – Blue; Cluster D – Green
- If you are a replacement, attach the travel authority/order to the accomplished registration form.

STEP 3 – DISTRIBUTION OF TRAINING KIT AND MATERIALS



- Receive the training kit and acknowledge by signing the receiving sheet.

STEP 4 – CHECK-IN

- Proceed to the front desk for checking in.
- Sign the registration form for your room key.
- Once you have the key, you may proceed to your respective room for settling in.



STEP 5 – ATTENDANCE TO THE OPENING PROGRAM & START OF TRAINING

- Please be at the main function by 2:30 pm for the opening program and the start of the training proper.

Department of Education
 Region VII, Central Visayas
 Sudlon, Lahug, Cebu City

Learning Area: English Region: VII

Level: National Regional

	Name	Age	Major/Minor/Area of Specialization	Position/ Designation	Office/School
1	Pablito Villalon	50	English	EPS	Division Office
2	Susan Limbago	40	English	P-I	Dagohoy Central ES
3	Myra Socorro Rombines	40	English	Div. Coordinator	Bayawan City Division Office
4	Geraldine Mines	37	English	Teacher III	Cantil-e Elem. Sch., Dumaguete
5	Ma. Kenneth Nengasca	36	English	English Coordinator	Toledo Division Office
6	Nevida Abellana	54	English	P III	Bogo Central School
7	Analee Salvador	45	English	Principal 1	Victoria ES, San Remigio II
8	Chloe Garrucha	52	English	District OIC	Madridejos District
9	Imelda Gealon	51	English	Principal II	Taloot CS, Argao
10	Luthgarda Borgonia	44	English	MT 1	Balamban CS
11	Maritess Toong	47	English	HT II	Calero IS, Liloan
12	Grecia Bataluna	52	English	EPS	Promotional/Cebu City Div.
13	Norman Gabales	50	English	School Principal	San Nicolas Elem. School
14	Erlinda Calumpang	59	English	EPS	Neg. Or. Division
15	Nilita Ragay	41	English	EPS	Neg. Or. Division
16	Christine Paquibot	38	English	P II	Sabang ES, Danao
17	Fritzel Rivas		English	T III	Mangganay ES, Bais
18	Nanette Nacor	43	English	English Coordinator	Talisay City Division

----- nothing follows -----

Department of Education
Region VII, Central Visayas
Sudlon, Lahug, Cebu City

Learning Area: Mathematics Region: VII

Level: National Regional

	Name	Age	Major/Minor/Area of Specialization	Position/ Designation	Office/School
1	Miguel Pogoy	45	Mathematics	Principal	Sagbayan
2	Esterlita Gilay	42	Mathematics	Principal	Dauis District
3	Janess Marie Encamado	35	Mathematics	T-III	SPPJACMS, Loay
4	Joesan Ramos	46	Mathematics	OIC, HRID	Dumaguete Division Office
5	Tarcisio B. Magbanua	48	Mathematics	Div. Coordinator	Bayawan City Division Office
6	Oliver Tuburan	39	Science	EPS I	Division Office, Lapu-lapu
7	Ida Wasawas	50	Math	MT II	Tuyom ES, Carcar
8	Danilo Manguilimotan	35	Math	Principal II	Aloguinsan CS
9	Dorris Esmero	54	Math	Principal II	Tuburan CS
10	Gilda Bancog	38	Math	Principal I	Putat ES
11	Pamela Rodemio	35	Math	EPS I	Cebu Division Office
12	Mary Ann Ramos	36	Math	P II	Beatriz DMNHS, Danao
13	Anastacio Pulvera Jr.	35	Math	PSDS	North District 1, Cebu City
14	Antonio Ewayan	41	Math	Asst. School Principal	Inayawan Elem. School
16	Elisa Baguio	46	Math	District OIC	Sta. Catalina North 2 Dist.
17	Antonieta Merced	33	Math	MT I	Puhagan ES, Valencia, NO
18	Estrella V. Calalin	43	General	Master Teacher II	Taloto ES, Tagbilaran

----- nothing follows -----

Department of Education
Region VII, Central Visayas
Sudlon, Lahug, Cebu City

Learning Area: Science Region: VII

Level: National Regional

	Name	Age	Major/Minor/Area of Specialization	Position/ Designation	Office/School
1	Ethelinda Laguitao	32	Science	MT-II	Dimiao Central ES
2	Ethel Villaino	36	Science	T-III	Pag-asa ES, Ubay III
3	Mary Jane Cimafranca	35	Science	MT-I	Libaong ES, Panglao
4	Ma. Teodela D. Cerino	28	Science	T-I	Albuquerque Central ES
5	Marigold Jumao-as	40	Science-Minor	PIII	Lapu-lapu, South District
6	Nancy Tura	46	Science	P1	Lower Tubod ES, Toledo
8	Juvinar Montolo	45	Science	Division Coordinator	Cebu Division Office
9	Maria Elena Paras	46	Math	PSDS/Div. Coordinator	Cebu Division Office
10	Raylene Manawatao	46	Science	Div. Science Coordinator	Promotional/Cebu City Div
11	Daisy Rico	44	Science	PSDS	South District 5, Cebu City
12	Emelyn Bolongaita	46	English	Principal	Tayasan CES, Neg. Or.
13	Antonio Baguio	46	Gen. Ed.	District OIC	Sta. Catalina North 1, NO
14	Susan Austero	33	Gen. Ed.	T III	Kalibihan Primary School, NO
15	Casilagan Rosario	52	Science	Div. Science Coordinator	Mandaue City Division
16	Sisinia Vasquez	38	Science	EPS	Talisay City Division
17	Grace C. Tamala	49	Science	Principal I	Banban ES, Siquijor
18	Dinah Fortuito	51	Science	MT II	Dionisio Mapa Memorial School, Tanjay

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Department of Education
Region VII, Central Visayas
Sudlon, Lahug, Cebu City

Learning Area: Filipino Region: VII

Level: National Regional

	Name	Age	Major/Minor/Area of Specialization	Position/ Designation	Office/School
1	Faustino Toradio	42	Filipino	PSDS	Inabanga North District
2	Milagros Tianan	50	Filipino	MT-I	San Miguel Central ES
3	Ma. Jeanna Polinar	40	Filipino	P-I	Candijay Central ES
4	Rebecca Toring	43	Filipino	PI	Agus ES, Lapu-lapu
5	Gina Gabas	47	Filipino	MT II	Plaza Central School
6	Christina Ocampo	37	Filipino	Principal I	Asturias ES
7	Janeth Cobrado	38	Filipino	Principal I	Sta Cruz ES, Liloan
8	Mona Lisa Pardillo	41	Filipino	Principal I	Bacay ES
9	Prescila Cacanog	47	Filipino	Principal II	Yati ES, Liloan
10	Raquel Acebedo	39	Filipino	Principal I	San Isidro ES, Carnotes
11	Imelda Binobo	52	Filipino	School Head	Mambaling ES
12	Anatolia Patosa	40	Filipino	School Head	Kang-atis ES
13	Genda de Gracia	45	Filipino	T & D Chair	City of Naga
14	Rosela Abiera	45	Science	EPS	Neg. Or. Division
15	Elvira Diones	41	Gen. Ed.	Principal	LOCMES, Sibulan North
16	Sheila Cadimas	34	English	T III	Don Cristito Tirambulo MES, NO
17	Miriam Morata	50	Filipino	Principal	Umapad ES, Mandaue

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**Department of Education
Region VII, Central Visayas
Sudlon, Lahug, Cebu City**

Learning Area: AP **Region:** VII

Level: National Regional

	Name	Age	Major/Minor/Area of Specialization	Position/ Designation	Office/School
1	Magencio D. Celis	54	Araling Panlipunan	EPS	Division Office
2	Percy Torres	48	Araling Panlipunan	PSDS	Talibon District
3	Ana Marie Valmorla	47	Araling Panlipunan	Principal	Talibon District
4	Antonia Simbajon	42	Araling Panlipunan	Principal	Loay District
5	Mary Grace Guerrero	40	General Education	P-I	Ali-Is ES, Bayawan
6	Ma. Mitzie Zagales	44	AP	HTIII	STEC, Lapu-lapu
7	Lourdes Fernandez	51	AP	P I	Calamba CES, Guihulngan
9	Lorna Soco	48	AP	Principal II	Consolacion CS
10	Maria Glenn Sumagang	36	AP	MT2	Cordova CS
11	Mirafior Presillas	33	AP	T II	Sogod CS, Borbon
12	Allix Floreta	45	AP	AP Coordinator	Carcar City Division
13	Jeff Nacario	46	AP	School Principal	Sawang Calero ES, Cebu City
14	Carmelita Alcala	52	TLE	EPS	Neg. Or. Division
15	Melba Real	48	General Education	Principal Principal	Sibulan CES, Neg. Or.
16	Rhealyn Garcia	36	General Education	TIC	Mandalupang ES, Manjuyod
17	Nanette Garrido	42	English/Filipino	EPS	Talisay City Division
18	Cirila Cineza	58	PE	AP Coordinator	Mandaue City Division

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Department of Education
Region VII, Central Visayas
Sudlon, Lahug, Cebu City

Learning Area: MA Region: VII

Level: National Regional

	Name	Age	Major/Minor/Area of Specialization	Position/ Designation	Office/School
1	Odille Erojo	50	IA	P I	Buenavista ES, Guihulngan
2	Claribel Colipapa	53	English	Principal	Ibabao-Estancia ES, Mandaue
3	Harry James Lucero	32	MA	T2	Argao CS
4	Jesson Albaran	44	MA	P2	Argao CS
5	Raquel Solis	36	MA	P1	Dawis CS, Cordova
6	Liza Maningo	49	MA	PSDS	Cordova District
7	Fatima Solis	37	MA	P1	Colawin ES, Argao
8	Jaime Arnejo	35	MA	TIC	Sogod CS
9	Nelson Badana	37	NA	School Principal	Basak Community ES
10	Josephine Moreno	48	Gen. Ed.	Teacher III	Cogon ES, Tagbilaran
11	Nilo Solis	43	MAPEH	P-1	Concepcion ES, Loay
12	Clemente Intong	43	MAPEH	P-2	Sikatuna Central ES
13	Evangeline Nuez	47	MAPEH	T-3 (TIC)	Hinlayagan ES, Trinidad
14	Amihan Jao	34	MAPEH	MT-1	Tubigon West CES, Tubigon
15	Justina Arangoso	47	MAPEH	MT-2	Sta. Cruz ES, Maribojoc
16	Rogelio Cabañero	52	Social Science	EPS	Talisay City Division
17	Madelyn Maitim	49	Social Studies	MT II	Macario Española MES, NO
18	Agnes Almagro	47	Gen. Ed.	MT I	Felipe Tayko MES, NO
19	Matilde Mayonila	62	PE	EPS	RO7

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Department of Education
Region VII, Central Visayas
Sudlon, Lahug, Cebu City

Learning Area: EPP Region: VII

Level: National Regional

	Name	Age	Major/Minor/Area of Specialization	Position/ Designation	Office/School
1	Pamela Cenita	43	EPP	Principal	Jetafe Central ES
2	Urbano Bernasor	50	EPP	Principal	Duero District
3	Anatolio Cadirao	40	EPP	T-III	Bood ES, Ubay I
4	Maria Marfe	55	EPP	MT-I	Sevilla District
5	Reynaldo Anto	37	EPP	Principal	San Isidro Central ES
6	Marites L. Magdasal	49	Agricultural Ed.	EPS-I	Bayawan Division Office
7	Rican Montejo	50	Industrial Arts	PSDS	North District, Lapu-lapu
8	Gemma Christina Castro	50	EPP	MT II	Dayhagon ES, Medellin
9	Victor Novabos Jr	45	EPP	MT I	Consolacion CS
10	Victoriano Moral	42	EPP	EPP Coordinator	Samboan CS
11	Jessica Alferez	33	PEH	MT I	Colonia ES, Tuburan
12	Maxima Osoreo	47	AP	PSDS	Alo ES, Oslob
13	Celestina Gohetia	48	TLE	PSDS	ND 6, Cebu City
14	Nancy Manguilimotan	38	TLE	School Principal	Quiot Elementary School
15	Rosa Lea Dagoy	45	Gen. Ed.	Principal	Valencia CES, Neg. Or.
16	Lady Lin Abundo	40	English	Principal	Matambuk ES, Manjuyod, NO
17	Marilou Sarte	36	English	TIC	Isugan ES, Neg. Or.
18	Fay Luarez	45	EPP	EPS	Mandaue City Division
19	Roland Villegas	39	EPP	EPS	RO7

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Department of Education
Region VII, Central Visayas
Sudlon, Lahug, Cebu City

Learning Area: PEH Region: VII

Level: National Regional

	Name	Age	Major/Minor/Area of Specialization	Position/ Designation	Office/School
1	Jenny Musketer	43	Science/PE	Master Teacher I	Calindagan E/S, Dumaguete
2	Reggie Rosas	42	English	TIII	Basak ES, Lapu-lapu
3	Loida Allego	37	PE	EPS	Toledo City Division
4	Brigith Jugasan	48	IA	P II	Polambato ES, Boggo
5	Janely Lima	30	PEH	T II	Sogod CS
6	Joel Mondelo	39	PEH	TIC	Cajel Elementary School, Borbon
7	Joel Umbay	42	PEH	P2	San Fernando North Central
8	John Jennis Trinidad	37	PEH	P1	Balao ES
9	Sheila Motecillo	32	PEH	T II	Sogod CS
10	Glory Tibay	43	NA	MT	Inayawan ES
11	Joann Grapa	45	Gen. Ed.	T III	Cambanjao ES, Bais
12	Cristopher Gudia	35	MAPEH	P-1	Tubigon West CES, Tubigon
13	Juniver Cabrera	28	MAPEH	T-3	Cogon Norte ES, Loon South
14	Myla Oponda	44	MAPEH	MT-2	Talibon 2 Central ES, Talibon 2
15	Marestil Genabe	29	MAPEH	T-3	Labuon ES, Calape
16	Teofanes Aseñas	38	History	TIC	Lanot ES, Mabinay 2, NO
17	Remedios Jaro	46	Gen. Ed.	MT II	Zamboangita CES, NO
18	Jocelyn Balmores		PE		City of Naga

----- nothing follows -----

Department of Education
Region VII, Central Visayas
Sudlon, Lahug, Cebu City

Learning Area: EsP Region: VII

Level: National Regional

	Name	Age	Major/Minor/Area of Specialization	Position/ Designation	Office/School
1	Debra Sabuero	52	Values Education	P-IV	Bohol Division
2	Lope S. Hubac	45	Values Education	P-IV	Division Office
3	Evelyn Codilla	43	Values Education	P-III	Lila District
4	Maria Luisa Tolop	45	Values Education	P-II	Baclayon District
5	Dominga Tajanlangit	41	EsP	MTII	Suba-Masulog ES, Lapu-lapu
6	Irene Bariquit	28	EsP	HT	Biga ES, Toledo
7	Catalina Avila	46	EsP	P2	Tajao CS, Pinamungahan
8	Clover Redula	46	EsP	Principal I	Ginatilan District, Bantayan
9	Glecerio Camonggay	54	EsP	PSDS	Liloan District
10	Jocelyn Pacaldo	35	EsP	PSDS	Argao CS
11	Jane Gurea	52	EsP	EPS	Cebu Division
12	Teresita Mansanadez	54	NA	School Principal	Camp Lapu-lapu ES, Cebu City
13	Bienvenido Calzada III	37	HELE/PE	PSDS	South District, Danao
14	Enrique Retes	47	Gen. Ed.	EPS	Neg. Or. Division
15	Beda Jovenciana Davad	47	Political Science	Principal	Zamboangita CES, NO
16	Rodita Plaza	40	Math	Principal	San Francisco ES, Sta. Catalina South
17	Teofila Q. Dumam-ag	55	ESP	Principal I	Simacolong ES, Siquijor

----- nothing follows -----